

CENTRAL BUCKS HIGH SCHOOL EAST

2021-22 AP TEST REGISTRATION INFORMATION

FOR FIRST SEMESTER/YEAR-LONG AP CLASSES

Once students have completed digital activation in their AP classes, they **must** pay for the **1st semester and/or year-long AP exams on My Payments Plus.**

Registration/Deadline: To register for the AP Examinations, please visit www.MyPaymentsPlus.com from **Monday, September 20 through Friday, October 31, 2021.** **All registrations for 1st semester, full year, and exam only AP courses must be completed by Friday, October 31, 2021.** Through this site, you will be able to view all available exams and registration dates and make AP exam payments for all students in the same household in one transaction. AP courses that students have beginning the 2nd marking period, or 2nd semester will be paid via MPP during February. More info will be released in January.

- If you do not already have a My Payments Plus account, follow the on-screen instructions to create one.
- If you already have a My Payments Plus account, be sure to “Add” each student who will be taking an AP exam.
- When you complete the registration, you will receive a Confirmation Number. **If you do NOT receive a Confirmation Number, you have NOT registered. Please note your Confirmation Number here: _____.**

Payment/Additional Fees: The cost is \$101 per exam, which includes the registration fee. ****PLEASE NOTE** the following additional fees that will be applied **after the Fall deadline** for 1st semester classes:

- **Cancellation Fee:** \$40
- **Late Registration Fee:** \$40.00

Withdrawing from an Exam: Please note that exams must be taken on the College Board scheduled day. If you are no longer able to take an exam for which you have already registered, **an email or letter from a parent/guardian to Mr. Moustakas in Guidance (gmoustak@cbsd.org) is required at least 48 hours prior to the exam.** Refund will be \$61 per exam.

Financial Aid: Students who qualify for the free/reduced lunch program are eligible for a reduced exam fee. The adjusted fee will be reflected in your My Payments Plus account when you log in.

Technical support: If you experience technical issues with your account, or forget your login or password, please contact My Payments Plus, Monday – Friday, 7:30 AM – 5:30 PM at (877) 237-0946.

If you have any questions, please contact your Counselor or Mr. Moustakas in the Guidance Office.